

Accounting Cycle Supplement



Introduction

The Accounting Cycle Supplement is written by the same team that authors the manual practice sets. It takes students through the accounting cycle, providing the tools to successfully complete their practice set. The content is divided into sections that match the structure of Perdisco's practice set titles, making it an easy-to-use reference guide for students as they work through each stage of their Perdisco practice set.

The supplement is 100 pages long, in the format of an e-book. There is also an additional option to purchase the supplement in a printed and bound book format.

Content sections

- Journalising transactions and posting them to the ledger
- Perpetual and periodic inventory systems
- Special journals and subsidiary ledgers
- Bank reconciliation statement
- End of month posting
- Worksheet
- Adjusting entries
- Schedules of accounts
- Closing entries
- Post-closing trial balance
- Financial statements
- Reversing entries

Reviewer access

Instructors are welcome to request a review copy of the resource. We can provide this by emailing you access to the digital (e-book) version or posting you a paper copy of the supplement.

Overview of each section

Journalising transactions and posting them to the ledger:

Overviews the basics of using debits and credits to record transactions and how to journalise some of the basic transactions in the general journal and post them to the general ledger.

Perpetual and periodic inventory systems: Focuses on how to record purchase and sale transactions under both the perpetual and periodic inventory systems. Recording purchase, sales and return transactions in inventory cards using the FIFO cost flow assumption under the perpetual inventory system is also illustrated.

Special journals and subsidiary ledgers: Illustrates how transactions are recorded in special journals, including how and when to post to subsidiary ledgers and the general ledger. This section finalises the knowledge required to complete the transactions from week one to five, including the end of month posting of the special journals to the general ledger.

Bank reconciliation statement, End of month posting, Worksheet: Provides a detailed example of how to perform the bank reconciliation process. This is followed by the steps involved in completing an accounting worksheet. The worksheet under both the perpetual and periodic inventory systems is shown.

Adjusting entries: Details the types of adjusting entries of a business and how they are journalised in the accounts. This section helps students when they record the adjusting entries in the worksheet as well as when they need to journalise the adjusting entries in the general journal in their practice set.

Schedules of accounts: Discusses how to prepare a schedule of accounts receivable and a schedule of accounts payable.

Closing entries: Demonstrates closing entries under both the perpetual and periodic inventory systems for a corporation.

Post-closing trial balance: Explains identifying trial balance errors and contains tips to help students quickly identify any errors in their trial balance. This section is also helpful for students when preparing their accounting worksheet if the debit and credit columns of their worksheet are not equal when they should be.

Financial statements: Shows how to calculate the cost of goods sold under the periodic inventory system before demonstrating how to prepare the multiple-step income statement, statement of changes in equity and the classified balance sheet.

Reversing entries: For practice set titles that require reversing entries, this section explains what entries are to be reversed in the accounts and how they are recorded.